RUSTY ROOTS SHOW Tulare 2019

 November 23, 2019

 Holiday Show

 The show is now located at the International Ag. Center Inside Building C. Tulare CA.

 4500 S. Laspina, Tulare Ca 93274

RULES, REGULATIONS, AND RESPONSIBILITIES OF EXHIBITORS CONTRACT 2019 TERMS.

Absolutely no early take down or packing of merchandise if you sell out then sit back and enjoy the show.

 \*\*\*Share these Rules with all your staff and help so they know the rules too \*\*\*

Our Rules are very important and if we find they have been bent or broken we will not allow you back to our show it’s plain and simple. These Rules are to keep you, our customers and the venue safe. We have rules we have to abide by with the International Ag. Center and we are responsible for everyone and everything that happens. We appreciate your cooperation and support of our event. If you have any questions or concerns, please feel free to contact us.

* Exhibitor agrees to pay booth costs in full prior to event day. Each Booth space may vary in shape, but they are approximately the sizes stated.
* Outdoor Booth must be requested: If you are requesting an outdoor booth please note on your application. Outside space is limited please be sure you have been given authorization after request has been submitted.
* ​Cancellation: There are NO refunds! We understand there are situations that are out of our control and we feel for every hardship that occurs with our vendors, but we do not give refunds. We will only transfer one time to the very following show. If you cannot attend the following show, then you lose your fee.
* Exhibitor placements are based on several items including, but not limited to, date contract received, overall product mix, and number of booths rented and by arrival.
* Setup & Event Times:

Check-in: When you arrive, you will check in at the table that will be located inside building C, there you will get your parking pass and vendor badges.

You will then be directed to your booth.

Set up time / Friday, November 22, 2019/ 10:00 am to 9:00 pm

Set up time / Saturday, November 23, 2019 / 6:00 am to 8:00 am.

Show time Saturday: 8 am to 3 pm.

Early Bird 8:00 am to 9:00 am / General Admission 9:00 am to 3:00 pm

No early take down.

Early Bird will be on Saturday only 8 am to 9 am.

 Take Down: Saturday 3 pm to 7pm.

NO VEHICLES ARE ALLOWED IN THE EVENT FOR 30 MINUTES. THIS GIVES SHOPPERS TIME TO VACATE THE PRMISES.

\*\*\*\*\*\*UNLOADING, LOADING AND PARKING: \*\*\*\*\*\*\*\*

ALL VENDORS ARE TO ENTER THROUGH GATE A OFF LASPINA AND PROCEED AS DIRECTED.

Check in at the table inside building C. There you will receive your parking Pass and vendor badges. Badges are to be returned after the show is over on Sunday.

ALL VENDORS ARE TO POSESS A RUSTY ROOTS SHOW PARKING PASS DISPLAYED IN THEIR WINDOW THE DAY OF THE SHOW. This way if we need you to move your vehicle for any reason, we can contact you instead of having your vehicle towed. You will be given a parking pass when you check in at the gate.

* You can take down your display immediately following the show on Sunday at 3:00 pm. No vehicles are allowed in the event for 30 minutes following the show. This ensures the safety of the customers still shopping the event.
* Vendors are to pack up their booth then
* Due to Fire Marshal Rules all vehicles are not allowed to park within 40 feet of the building at all sides. Once you have unloaded you are to move your vehicle to vendor parking. Trailers may be parked and left inside the grounds of the venue in the designated area.
* Remove and take all trash belonging to you clean and sweep you booth before you leave, clean up all tags, zip ties, nails, and all other debris.
* You cannot sell food or beverages at your booth unless you are an approved food vendor with the Rusty Roots Show and the Tulare County Department of Health. This includes but not limited to beverages, canned food, jarred items, pre-prepped items and candy! If it is edible, then you cannot sell it unless approved by us.
* All back stock, moving equipment, and packing products (boxes, tubs) must be stored out of sight.
* ​No selling of any offensive/dangerous merchandise, as this is a family event. Merchandise must be clean, in good condition, clearly priced, and in keeping with the season, price range, an image of Rusty Roots. Rusty Roots reserves the right to refuse any merchandise we find unfit.
* Rusty Roots does not supply backdrops or partitions; vendors will bring their own if they desire. We ask that tables are covered. Outdoor vendors may have pop-ups / easy ups with cover for shade. ALL OUTDOOR CANOPIES ARE TO BE ANCHORED DOWN AT ALL TIMES. If your tent is not anchored, you will be asked to remove it. Indoor vendors may use the frame of the pop-up as decoration and display for their booth, but no covers are allowed indoors due to the fire marshal rules. You must bring your own generator for electricity for outdoor vendors only. Indoor vendors are not allowed to have generators. If you need electricity you must request it on your application and an additional $25.00 fee is required.
* Please help with promotion of show via postcard distribution, Posters and Social Media. You may promote your own business/sales by placing cards at the Booth and/or community table. Placing flyers on cars is not allowed. Please be sure to #rustyrootsshow on your social media posts.
* Keep fire aisles free and clear. Make access in and out of your booth as easy as possible.
* You may offer discounts on your merchandise to customers during the event.

Be aware of and take action to prevent shoplifting from occurring in your booth. Be in attendance of your space during the entire event.

* Keep your spaces neat in appearance, restocked, and staged in accordance with Rusty Roots standards. Assist your customers with loading merchandise and provide customer service. Checkout, merchandise, exhibitor chairs/stools/benches, and all display must be kept within your designated space
* ​You are solely responsible for your property and the security of it while at the event.
* Rust Roots Show is a specialty show featuring antique/junk/ shabby chic/ crafts/ Food/ Direct sellers and more. Rusty Roots reserves the right to refuse any vendors they feel do not fit with the theme of the event. Please provide photos and references with your contract to assist in this process. If you are not chosen for the event, your check will be returned to you within 60 days of receipt. If accepted, your check will be cashed, and you will receive a notice of acceptance.
* Food Vendors: Food vendors are to Submit a Tulare County Event food vendor application that is located at the Health Department or online at their website. Food Vendors are not allowed to duplicate food products without prior consent of the Rusty Roots Show staff. If you duplicate a product that has not been approved, we reserve the right to ask you to remove the item on your list and you will not be allowed to sell it. All food vendors must be properly licensed with the Tulare County Health Department. If you need assistance lease call the TCHD and they can assist you with what you need to be a vendor and sell food at our event. Food vendors have the choice to setup the day prior to the event as well. All food vendors must be at the event by 7 am to be placed. All food vendors are to be placed outside due to the Ag. Centers rules.
* If you have a specialty booth such as a camper or trailer that is part of your booth you will be placed outside unless authorized by management.

The International Ag center prohibits parking vehicles inside the building.

 YOU ARE NOT ALLOWED TO DRIVE INTO THE BUILDING UNLESS AUTHORIZED

BY SHOW MANAGEMENT.

PLEASE READ CAREFULLY THE UNDERSIGNED:

1. Agrees to indemnify, defend, protect, and hold harmless the sponsors, proprietors of location, and all its associates for any personal injury, loss, or damages to him/herself or any property loss or damages of any nature suffered by any person, exhibitors, and especially the attendees while within the exhibitor’s space or caused by the exhibitor. Exhibitor may not assign their contract for exhibit space or permit any other person to use part of said space.

1. Agrees to hold harmless the sponsors, proprietors of the location, and its associates for any merchandise lost, stolen, or broken.

1. Agrees that, should an accident occur within the exhibitor’s space caused by the exhibitor’s displays, products, or unsafe conditions, the exhibitor will be held liable. The exhibitor agrees to save and hold harmless sponsors, proprietors, and all said associates from liability resulting in such accidents.

1. Agrees to read and be responsible for compliance with all the rules and regulations in this contract.

1. Is responsible for product liability and accurate representation of products offered for sale.

Rusty Roots reserves the right to formulate additional rules and regulations if necessary, for the betterment of the show. Rusty Roots Show is owned and operated by Whitney Scarbrough and is an LLC.

Vendors are encouraged to join the Private FB Vendor group to stay up to date on event information.

FB Page Name: Rusty Roots Show Event Information

Booth space are as follow:

12x12 $85.00

24x12 $160.00

36x12 $225.00

48x12 $300.00

Food Vendors: $100.00

You will be invoiced via PayPal.

You may pay via Check, money order or card.

Make checks payable to: Rusty Roots Show

Mail to:

Whitney Scarbrough

PO Box 7141

Visalia CA 93290

I have read, understand, and agree to this contract.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Keep the Rules, Regulations, and Responsibilities of Exhibitors sheets for future reference.

We are very social check us out on FB and Instagram & website

Please visit Rusty Roots Show at www.rustyrootsshow.com

HOLIDAY RUSTY ROOTS SHOW 2019